



Ceva Calm Clinic Champion *Checklist*



Refill reminder tool

Clinic Champion: _____

INITIAL SETUP

- ☐ Determine placement of pheromone diffusers
(waiting areas, exam rooms, and ensuring 4 feet of clearance where diffuser is plugged-in continuously)
- ☐ Receive a Ceva Calm Clinic Kit
- ☐ Educate staff on how to reduce fear and stress before, during, and after visits
- ☐ Set up monthly autoship of pheromone refills and sprays
- ☐ Plug in diffusers and place sprays in treatment areas and exam rooms
- ☐ Set recurring monthly refill reminder for every 30 days

MONTHLY

- ☐ Receive & replenish pheromones throughout hospital (sprays & refills)
- ☐ Reset monthly refill timer/reminder
- ☐ Check waiting area and exam rooms to ensure calm clinic protocols are in place
- ☐ Check clinic inventory levels of resellable diffuser kits and sprays for client purchase

EVERY 6 MONTHS

- ☐ Replace diffuser heads
- ☐ Replenish practice tools with Bonus Kit materials
- ☐ Check client brochures, signage, and reorder from your Ceva Territory Manager

Your Ceva Territory Manager is: _____

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